

**HOUGH AND CHORLTON PARISH COUNCIL**

**COUNCIL MEETING**

**HELD 7:30pm, 21<sup>st</sup> JULY 2017, HOUGH VILLAGE HALL**

**PRESENT** Councillors: A Broome (Chairman), G Bennion (Vice-chairman), M Johnston, R Dodd, A Copnall, Cllr Vale and Cllr McFarlane.  
The clerk – Sue Davies

**17.1 APOLOGIES FOR ABSENCE**

Apologies have been received from Cllr Hewitt and Cllr Clowes

**17.2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**17.3 MINUTES OF MEETING HELD ON 9<sup>th</sup> JUNE 2017**

The motion to accept the minutes of 9<sup>th</sup> June 2017 as a correct record was agreed by all present.

**17.4 VACANCY FOR A NEW COUNCILLOR**

It was agreed that a deadline date for applications be set as Friday, 11<sup>th</sup> August. It was further agreed that the vacancy be advertised in the email newsletter, notice boards and website with the deadline date stated.

**17.5 POLICE MATTERS**

**17.5.1 SID DATA AND SPEEDING**

The clerk had previously circulated the July SID data to members along with a summary of the data over the last year.

The movement of the SID has been organised and Cllr Bennion Cllr Dodd will accompany Mr Pywell on the 31<sup>st</sup> July so that we will obtain approximately full months' data.

*Action – Cllr Bennion and Cllr Dodd*

**17.5.2 REPORT FROM THE CLUSTER MEETING HELD ON 17<sup>TH</sup> JULY 2017, HOUGH VILLAGE HALL**

Cllr Johnston had attended and reported back to the Council: Hough has very few reported incidences. Speeding issues had been discussed.

The next Cluster meeting is scheduled for the 16<sup>th</sup> October at 7:30pm, Hough Village Hall and will be attended by Cllr Vale.

**17.5.3 REPORT FROM THE POLICE MEETING WITH TOWN AND PARISH COUNCIL REPRESENTATIVES**

Cllr Vale had attended and reported the main points back to the Council including:

- The priority for Cheshire is Community Policing.
- Role of PCSOs
- The future of police stations is part of an ongoing review

It was proposed that Hough Village Hall could be offered as a centre for PCSO surgeries.

*Action: The clerk and Village Hall Committee members to pursue.*

## 17.6 HIGHWAY MATTERS

### 17.6.1 CHESHIRE EAST HIGHWAYS ENGAGEMENT EVENTS IN 2017

The clerk informed that Cheshire East Highways representatives will be attending the November meeting. A list of topics for discussion will be prepared prior to this.

*Action: The clerk to complete a list of topics for discussion and circulate to Members for comment prior to forwarding to Cheshire East Highways.*

### 17.6.2 BEND SIGN DOWN NEAR CORNER FARM

The clerk reported that this had been reported to Cheshire East Highways and chased up. The sign is still down and a further email has been sent earlier in the day with a photograph.

*Action – The clerk to continue to pursue.*

### 17.6.3 PITT LANE RESURFACING

It was reported that resurfacing work on Pitt Lane was scheduled for the 24<sup>th</sup> July.

### 17.6.4 SIGN APPROACHING HOUGH FROM THE SHAVINGTON DIRECTION

It was reported that the overgrown hedges meant that signs entering Hough from the Shavington direction were barely visible.

*Action: The clerk to pursue. Cllr McFarlane offered to supply a photograph.*

## 17.7 ENVIRONMENTAL MATTERS

### 17.7.1 CONSIDERATION OF A REQUEST FROM CLLR BENNION AND THE ENVIRONMENTAL WORKING PARTY TO SPEND THE £750 EARMARKED FOR THE COMMON AND A FURTHER SUM FROM RESERVES FOR VARIOUS MAINTENANCE WORKS ON THE COMMON

Cllr Bennion, speaking on behalf of the Environment Working Party, requested the spending of the £750 budgeted for the Common. In addition, Cllr Bennion requested that a further sum of up to £300 be released from reserves. A program of required work was presented including:

- Tree Surgery work on a tree and cutting back vegetation along paths
- Picnic Area – spray for weeds and re-attach picnic table.
- To fetch goal posts, weld extensions back on and reinstall in concrete
- Patch up fencing on boundary

**Resolved: It was unanimously agreed by those present that both the £750 originally budgeted and the £300 further sum requested from reserves, be released for the program of work.**

The Clerk and Chair reminded of the need to provide estimates and quotes as determined by the draft Financial Regulations and NALC guidelines.

*Action: The Clerk and members of the Environment Working Party to progress.*

### 17.7.2 NOTE OF MEETING WITH GARY NEWSOME, ARBOROCULTURALIST AT CHESHIRE EAST AND VERIFICATION OF ANY ACTIONS RESULTING FROM THE MEETING

The meeting held at 7:00pm at Hough Village hall prior to the Council Meeting with Gary Newsome, arboriculturalist at Cheshire East Council, was considered to have been useful. Mr Newsome had explained the work of his department and given background information regarding Tree Preservation Orders and old hedges that have some protection.

### **17.7.3 TRIMMING OF TPO TREES ON THE GREEN**

The complaint by a resident who has overhanging branches from the trees on The Green with Tree Preservation Orders was discussed. Mr Newsome had stated that the procedure was for the residents affected to apply to Cheshire East for permission to cut the overhanging branches.

*Action – The Clerk was asked to write to the resident to explain the procedure and their rights.*

### **17.7.4 HEDGEROW ON NEWCASTLE ROAD ALONG FROM BANK FARM**

Cllr Bennion updated the Council regarding the overgrown hedge along Newcastle Road. The owners are happy to keep the hedge trimmed back but require the cutting back of the trees lining the road first so that their equipment can be safely used.

*Action: The Clerk to write to Cheshire East Highways to ask that the trees be trimmed.*

### **17.7.5 HEDGE RELATING TO 1, TILSTONE CLOSE**

This item has been deferred. The clerk agreed to contact Cllr Clowes for feedback before the next meeting and to liaise with the residents.

*Action: The Clerk to pursue.*

### **17.7.6 FALLEN WILLOW TREE – NEWCASTLE ROAD**

It was noted that the debris from the fallen willow tree on Newcastle Road is still present.

### **17.7.7 ANY OTHER ISSUES**

It was noted that there is a fallen footpath sign by the common.

*Action: The clerk to contact PROW to progress.*

## **17.8 LOCAL PLAN UPDATE**

It was reported that the Cheshire East Local Plan has been approved by the Inspector and will be put to the Cabinet for approval on the 28<sup>th</sup> July, 2017.

## **17.9 HS2 ISSUES**

### **17.9.1 RECEIPT OF NOTIFICATION OF THE CONSULTATION REGARDING THE CREWE HUB AND THE GOVERNMENT BILL FOR HS2A.**

Cllr Broome informed the Council that consultations were underway for both the Crewe Hub. Also, following the deposit of the Phase 2a hybrid Bill in Parliament on the 17 July, a formal public consultation on the Environmental Statement has begun. Both consultations run until 30<sup>th</sup> September 2017.

### **17.9.2 MEETING OF MONDAY, 31<sup>ST</sup> JULY, 6:30, BRIDGEMERE SCHOOL**

Cllrs Dodd, Bennion, Copnall, McFarlane and the clerk agreed to attend.

### **17.9.3 DEPOSITION OF MATERIAL FOR CONSULTATION BY HOUGH AND CHORLTON RESIDENTS**

The clerk reported that a computer and stick containing the electronic data has been received by the council. Residents should be given access to this if required.

## **17.10 CHALC**

### **17.10.1 CHESHIRE EAST PLANNING UPDATE**

A Cheshire East Planning Update Meeting will take place on Tuesday 25<sup>th</sup> July, 7:00pm to 9:00pm. Cllr Vale and the Clerk agreed to attend.

## 17.11 VILLAGE HALL UPDATE

### 17.11.1 REQUEST FOR VOLUNTEERS

Cllr Broome reported that the Village hall committee urgently requires volunteers. Cllr Copnall agreed to consider joining the committee.

### 17.11.2 EVENTS UPDATE

It was reported that the first car boot sale had raised £60. It was felt that the experience of the day was useful in progressing these events.

Cllr Broome updated the Council on upcoming events:

Bingo August 9th – 7:00pm for 7:30pm

Car Boot and table top sale – 19<sup>th</sup> August, 9:00am till midday.

Autumn Fayre - 14<sup>th</sup> October.

Cllr Johnston raised a query regarding who the current key holder was as there had been an issue getting access at a recent Police Cluster meeting. It was confirmed that C Jardine is still the booking officer and key holder.

## 17.12 PLANNING MATTERS

### 17.12.1 PLANNING APPLICATIONS RECEIVED SINCE THE 12<sup>TH</sup> MAY 2017

17/3343N	23, Hampstead Drive	Installation of Velux Windows and sun tunnels Comments deadline 2 <sup>nd</sup> August  <b>Resolved: Hough and Chorlton parish Council have no comment to make.</b>
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### 17.12.2 UPDATE ON PLANNING APPLICATIONS

17/2476N	416, Newcastle Rd, Shavington, Cheshire,CW2 5JF	Construction of two single-storey buildings to be used for either B1 (offices/light industrial) and/or B2 (storage and distribution) purposes together with car parking (variation of application 15/2403N).  Directly opposite the exit will be 40 houses plus another 40 nearby.  Approved with conditions on the 4 <sup>th</sup> July 2017
17/2424N	8, Kingsdown Close, Weston, CW2 5FX	Extension to garage. Approved with conditions on the 5 <sup>th</sup> July 2017
16/3829W	Casey Lane Stables,Casey Lane, Basford, CW2 5NH	Improvement of land via removal of previously deposited ash/clinker, and restoration to agricultural and equestrian after use via importation and placement of inert and soil-forming material (including ancillary works).  Committee Date – 30 <sup>th</sup> August 2017

### 17.12.3 BASFORD CREAMERY

It was reported that letters have been sent regarding residents' complaints about excessive noise and out of hours working.

## 17.13 FINANCIAL MATTERS

### 17.13.1 QUERY FROM EXTERNAL AUDITOR

The clerk reported a query from BDO, the external auditor, requesting a further breakdown of the changes to 'other payments', 'other receipts' and fixed assets between 2015/2016 and 2016/2017.

*Action: The Clerk to provide the information to BDO.*

### 17.13.2 PROGRESS WITH FINANCIAL REGULATIONS

Cllr Dodd and the Clerk are working on the draft and plan to have this circulated prior to the September meeting.

### 17.13.3 PROGRESS WITH THE BANK ACCOUNT CHANGE AND AGREEMENT OF THE NEW BANK MANDATE AND SIGNATORIES

The new bank account is set up and the clerk is awaiting the paperwork.

**Resolved: Cllr Copnall and Cllr Vale be added as bank signatories.**

### 17.13.4 AGREEMENT TO THE SETTING UP OF STANDING ORDERS, TO RUN UNTIL MARCH 2018, FOR ALL REGULAR MONTHLY PAYMENTS.

**Resolved: The clerk to set up standing orders to run until March 2017 for the Council's monthly payments (after ensuring the relevant payees are happy with this arrangement).**

### 17.13.5 QUARTER 1 BUDGET AND SPENDING REVIEW.

The clerk presented the quarter 1 budget and spending review to the Council.

### 17.13.6 TO APPROVE PAYMENTS MADE BY THE COUNCIL

The following payments were approved:

Neighbourhood Plan – Cheshire Community Action	£2,055.00
Clerk's Salary June	£433.33
Clerk's mobile phone contract contribution June	£10.00
Clerk's SID payment July	£10.00
Clerk Purchases for the Parish– June 8 <sup>th</sup> till July 21 <sup>st</sup>	£15.84
Mr J Rance – grass cutting July	£460.00
Mr W Newton – Lengthsman July	£137.50
Webster's (Landscaping) July	£380.00
A Broome – reimbursement for stationery	£16.56
Wybunbury Church Yard Donation	£200.00
Shire Pay Services (Quarter 2)	£25.50
<b>TOTAL</b>	<b>£3,743.73</b>

### 17.13.7 CURRENT BALANCES AS OF 30<sup>th</sup> JUNE 2017

Balance in current account as of 31/5/2017	£20,850.60
Balance in Savings Account as of 31/5/2017	£2951.14
<b>TOTAL</b>	<b>£23,801.74</b>

*Action: The clerk was asked to prepare a claim form for future expense claims for use by both councillors and clerk.*

#### **17.14 CHESHIRE EAST WARD COUNCILLOR AND PARISH COUNCILLORS' REPORTS**

- Cllr Broome raised the issue of Facebook considering recent posts on the Hough Village Group relating to Parish Council business. The Council was reminded that Hough Parish Council does not participate in Facebook and that Councillors should not respond to posts as representatives of the Council.
- Cllr Bennion informed that Cllr Dodd, Cllr Copnall and himself had attending a talk on Wybunbury Moss. The clerk agreed to copy the handout to a pdf and circulate to all.
- Cllr Copnall raised about the state of the pavements and it was agreed that photographs be sent to the clerk to be compiled into a report.
- Cllr Vale informed of a fractured United Utilities valve cover.
- Fly-tipping on Casey Lane was reported.

#### **DATE OF NEXT MEETING:**

**The next meeting will the Meeting on the 8<sup>th</sup> September 2017, 7:30 pm, at Hough Village Hall.**

**Chairman: A. Broome**

**Date:**