

## HOUGH AND CHORLTON PARISH COUNCIL

### COUNCIL MEETING

HELD 7:30pm, 9<sup>th</sup> JUNE 2017, HOUGH VILLAGE HALL

**PRESENT** Councillors: A Broome (Chairman), G Bennion (Vice-chairman), M Johnston, R Dodd, A Copnall, Cllr Vale and Cllr Hewitt.  
Cheshire East Councillor Clowes  
The clerk – Sue Davies  
Two members of the public (Mr and Mrs White)

#### 17.19 APOLOGIES FOR ABSENCE

Apologies have been received from Cllr McFarlane.

#### 17.20 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 17.21 MINUTES OF MEETING HELD ON 12<sup>th</sup> MAY 2017

The motion to accept the minutes of 12<sup>th</sup> May 2017 as a correct record was agreed by all present.

#### 17.22 ROLES AND RESPONSIBILITIES

##### **Planning Working group:**

It was agreed that, further to Cllr Broome and Cllr Bennion agreed at the last meeting, that Cllr Hewitt, Cllr Vale and the clerk are assigned to the Planning Working Group.

##### **Environment Working Group:**

It was agreed that, further to Cllr Dodd and Cllr Bennion agreed at the last meeting that Cllr Copnall be assigned to the Environment Working Group.

##### **Cluster Meetings/Police Liaison:**

In addition to Cllr Johnston, Cllr Vale has agreed to attend the Police Cluster Meetings.

##### **CHALC:**

Cllr Copnall agreed to attend the ChALC area meetings with Cllr Broome.

#### 17.23 POLICE MATTERS

##### **17.23.1 SID DATA AND SPEEDING**

The clerk had previously circulated the SID data to members along with a summary of the data over the last year.

Cllr Bennion proposed moving the SID back to the other location in Hough Village and this was agreed by all present.

*Action – The clerk to contact Chris Pywell to establish the process for doing this. Cllr Bennion and Cllr Dodd agreed to move the SID if possible and shown how to do so by Cllr Pywell.*

##### **17.23.2 DATE OF NEXT CLUSTER MEETING**

The next Cluster Meeting will take place on 17<sup>th</sup> July 2017, Hough Village Hall. Cllr Johnston and/or Cllr Vale agreed to attend for the Parish Council.

##### **17.23.3 POLICE MEETING WITH TOWN AND PARISH COUNCIL REPRESENTATIVES**

A meeting will take place on 22<sup>nd</sup> June 2017, Macclesfield Town Hall, 6:30pm. It was agreed that Cllr Vale and the clerk attend on behalf of the Parish Council.

#### **17.23.4 POLICE AND CRIME COMMISSIONER ROAD SAFETY CONFERENCE**

The Police and Crime Commissioners Conference will take place on Tuesday, 29<sup>th</sup> June 2017. The clerk is hoping to attend.

#### **17.24 HIGHWAY MATTERS**

##### **17.24.1 CHESHIRE EAST HIGHWAYS ENGAGEMENT EVENTS IN 2017**

The clerk informed the Council of a letter received from Cheshire East Cllr David Brown regarding the 2017 Highways Engagement Events and suggesting that these take the form of visits to the Parish Councils. It was agreed that Hough and Chorlton Parish Council would like to participate.

*Action: The clerk was asked to write to confirm our participation and to collate a list of topics for discussion.*

##### **17.24.2 WAYBUTT LANE FLOODING PROBLEMS – AN UPDATE**

Cllr Clowes updated the Council regarding the problems of flooding on Waybutt Lane. Although there is still a problem work is scheduled by Cheshire East Council to improve the situation by raising the road to include a camber to help drainage.

##### **17.24.3 EROSION OF WHITE ROAD MARKINGS**

Cllr Clowes reported that patching and subsequent repainting of the lines is planned by Cheshire East Council.

##### **17.24.4 PARKING ON GRASS VERGES**

Cllr Dodd reported that a recent event at Hough Village Hall had resulted in a lot of parking along the grass verges. It was generally felt that parking on verges is an ongoing problem.

*Action – The clerk to contact Cheshire Highways to ask them what a solution might be and to arrange an onsite meeting.*

##### **17.24.5 BEND SIGN DOWN NEAR CORNER FARM**

The clerk reported that this had been reported to Cheshire East Highways.

*Action – The clerk to pursue this.*

#### **17.25 ENVIRONMENTAL MATTERS**

##### **17.25.1 VANDALISM ON THE COMMON**

Cllr Bennion reported that a goal post has been vandalised and broken at the Common. Cllr Clowes suggested contacting ANSA to see if they have any spares and another option could be to mark the grass out.

Cllr Bennion also reported that a tree is down and that the trunk has been taken leaving the smaller branches and leaves.

##### **17.25.2 MOBILE PROVISION FOR THE LENGSTHMAN**

The clerk reported that she has spoken with Mr Newton who already owns a pay as you go mobile and is more than happy to ensure he has it with him at all times when working for the Parish Council as per the Risk Assessment recently agreed by the Council.

##### **17.25.3 TREE PRESERVATION ORDER – CHESTNUT TREE ON THE TRIANGLE**

Cllr Clowes reported that Anne Donkin of Cheshire East is considering the situation and that several trees in the vicinity, as well as the chestnut tree, may get Tree Preservation Orders placed on them. Cllr Johnston informed that a resident has approached her asking about the protection of the chestnut tree.

#### **17.25.4 TRIMMING OF TPO TREES ON THE GREEN**

It was agreed that since Mr Gary Newsome will be attending prior to our next meeting, this could be discussed with him then.

*Action – The clerk to contact Mr Newsome beforehand to update him.*

#### **17.25.5 ANY OTHER ISSUES**

- Cllr Clowes reported that she has received a letter of complaint from a resident regarding the noise from Basford Creamery and suggested that a joint response should be submitted from Weston and Basford and Hough and Chorlton Parish Councils. Cllr Vale commented that dust pollution is an ongoing problem too. Cllr Vale also reported that a portacabin is present on Network Rail land and Cllr Clowes confirmed that it has already been reported.

A joint letter of complaint was considered regarding the enforcement problems being experienced within the area.

*Action: The clerk to contact David Owen to arrange a joint letter of complaint.*

- Cllr Broome suspended standing orders temporarily to allow Mr White to address the Council regarding the ownership and responsibility for cutting the hedge to the rear of his property.

*Action: The clerk to add the issue to the list to discuss at the meeting with Mr Newsome.*

- A resident has enquired about the cutting of the grass verge outside her property. Cllr Bennion informed that it's not on the Parish Council's list to cut but is Cheshire East's responsibility (for safety reasons).

*Action: The clerk to write to the resident and to contact Cheshire East Council.*

- Cllr Bennion updated regarding the fallen willow tree on Newcastle Road.

*Action: Cllr Bennion and the clerk to monitor and arrange removal if required.*

#### **17.26 PROVISION OF DEFIBRILLATORS TO HOUGH AND CHORLTON**

Cllr Broome reported that the course at the Wychwood Park hotel had been successful with 15 residents attending although a few places were wasted by people not turning up.

It was agreed that the location of the defibrillators needs advertising.

*Action: The clerk to put notices in the noticeboards and website and to contact Nick Blair of the North-West Ambulance Service to ask for a window sticker for the Wychwood Park Security Lodge.*

#### **17.27 LOCAL PLAN CONSULTATION**

Cllr Broome informed the Council that the Minerals and Waste Development agreed response was submitted to Cheshire East by the deadline date.

#### **17.28 UPDATE ON THE NEIGHBOURHOOD PLAN**

##### **17.28.1 DELIVERY OF MATERIAL**

Cllr Broome raised about the delivery of material and that effort needs spreading more evenly between Hough village and Wychwood Park in future.

##### **17.28.2 PARISH COUNCIL REPRESENTATION ON THE STEERING GROUP FOLLOWING THE RESIGNATION OF CLLR PYWELL.**

It was agreed that Chris Pywell and Cllr Hewitt are sufficient to represent Hough and Chorlton's interests.

### 17.28.3 GENERAL UPDATE

Cllr Clowes updated the Council on the progress of the questionnaire. Various events are organised: The Fig Wakes, a coffee morning at Hough Village Hall on the 24<sup>th</sup> June and a Wybunbury garden event.

Cllr Clowes also reported that the Housing Survey results have been published. The Clerk was asked to process the payment once the cheque has been received.

## 17.29 CHALC

### 17.29.1 CHALC PARISH FORUM

The ChALC Parish Forum meeting will take place on Tuesday, 13<sup>th</sup> June, 2017, 7:00pm to 9:00pm. Cllr Broome and the Clerk agreed to attend.

### 17.29.2 CHESHIRE EAST PLANNING UPDATE

A Cheshire East Planning Update Meeting will take place on Tuesday 25<sup>th</sup> July, 7:00pm to 9:00pm. Cllr Vale and the Clerk agreed to attend.

### 17.29.3 ISSUE OF THE 2017 VERSION OF THE GOOD COUNCILLOR'S GUIDE

It was agreed that the celrk email out a link to the online version rather than the Council purchase copies.

## 17.30 VILLAGE HALL UPDATE

Cllr Broome updated the Council on upcoming events:

Bingo 16<sup>th</sup> June – 7:00pm for 7:30pm

Car Boot and table top sale – 15<sup>th</sup> July 8:00am till midday.

Autumn Fayre - 14<sup>th</sup> October.

## 17.31 CHESHIRE EAST COUNCIL SUPPORTED BUS SERVICE REVIEW CONSULTATION

It was reported that the Hough Bus is not affected.

## 17.32 CONSIDERATION OF A REQUEST BY ST CHADS FOR A DONATION

A request has been received from St Chads. It was resolved that a donation of £200 be made.

## 17.33 PLANNING MATTERS

### 17.33.1 PLANNING APPLICATIONS RECEIVED SINCE THE 12<sup>TH</sup> MAY 2017

17/2476N	416, Newcastle Rd, Shavington, Cheshire,CW2 5JF	Construction of two single-storey buildings to be used for either B1 (offices/light industrial) and/or B2 (storage and distribution) purposes together with car parking (variation of application 15/2403N).  Comments raised were: There are a lot of car park spaces. Access across garage forecourt. Site of multi applications with constant erosion of parking spaces. Proximity of Playworld, access through garage forecourt. Directly opposite the exit will be 40 houses plus another 40 nearby.
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### 17.33.2 UPDATE ON PLANNING APPLICATIONS

17/2424N	8, Kingsdown Close, Weston, CW2 5FX	Extension to garage. No decision to date
16/3829W	Casey Lane Stables, Casey Lane, Basford, CW2 5NH	Improvement of land via removal of previously deposited ash/clinker, and restoration to agricultural and equestrian after use via importation and placement of inert and soil-forming material (including ancillary works).  Awaiting a Committee Date
17/1790N	5, Hampstead Drive, Weston, CW2 5GT	Proposed White pvcu conservatory to rear elevation of property Decision – Approved with conditions 19 <sup>th</sup> May 2017
17/1732N	17, Hampstead Drive, Weston, CW2 5GT	Installation of wood burning stove in converted garage and installation of wood burning stove in conservatory. Decision – Approved with conditions 22 <sup>nd</sup> May 2017
17/1897N	20, Springwater Drive Weston CW2 5FW	Change from Timber gates to wrought iron gates, provision of new garden shed, alterations to windows and doors and externally mounted post box. (Comments deadline 2 <sup>nd</sup> May) Decision – Approved with conditions 23 <sup>rd</sup> May 2017

### 17.33.3 COCKSHADES FARM

Cllr Clowes updated regarding the complaints about Cockshades Farm and that the hardcore laid down could potentially drain into the moss. Wybunbury Parish Council have involved Natural England.

## 17.34 FINANCIAL MATTERS

### 17.34.1 TO RECEIVE THE RESULTS OF THE INTERNAL AUDIT

The Clerk presented the results of the Internal Audit to the Council. Points raised were:

- The VAT return needs to be submitted with a reminder only to claim in valid invoices are present. The clerk will put in a further VAT reclaim.
- Financial Regulations need to be approved by the Council. These are currently in preparation.
- All invoices must be initialled by those signing the cheques. The Clerk will monitor this more closely in future.
- The Accounts and bank reconciliations should be checked and reviewed by the Council at least quarterly. The Clerk and Cllr Dodd will ensure that this procedure is in place.

### 17.34.2 TO RECEIVE AND APPROVE THE ANNUAL GOVERNANCE STATEMENT 2016/2017

The Annual Governance Statement, 2016/2017, was approved by all those present and were signed by the Chair and Clerk.

**17.34.3 TO RECEIVE AND APPROVE THE ACCOUNTING STATEMENTS IN THE ANNUAL RETURN 2016/2017**

The Accounting Statements, 2016/2017, were agreed and approved by all those present and were signed by the Chair and Clerk/Responsible Financial Officer.

**17.34.4 TO APPROVE PAYMENTS MADE BY THE COUNCIL**

The following payments were approved:

Clerk's Salary May	£433.33
Clerk's mobile phone contract contribution April	£10.00
Clerk travel expenses + purchases– March 10 <sup>th</sup> to April 12 <sup>th</sup>	£54.78
Mr J Rance – grass cutting May	£460.00
Mr W Newton – Lengthsman May	£137.50
Webster's (Landscaping) May	£380.00
A Broome – reimbursement for leaving gift for C Pywell	£51.50
Thomson Planning Partnership	£11.38
A.P. Accountancy	£192.00
ChALC	£70.00
<b>TOTAL</b>	<b>£1800.49</b>

**17.34.5 CURRENT BALANCES AS OF 31<sup>st</sup> May 2017**

Balance in current account as of 31/5/2017	£22,675.36
Balance in Savings Account as of 31/5/2017	£2951.14
<b>TOTAL</b>	<b>£25,626.50</b>

**17.35 CHESHIRE EAST WARD COUNCILLOR AND PARISH COUNCILLORS' REPORTS**

- Cllr Broome reported that she has received a thank you card from Chris Pywell.
- The Vacancy hasn't progressed as nothing has been confirmed by Cheshire East.
- The Best Kept Village award will be back in 2018.
- An email from HS2 has been received asking about a meeting. Cllr Clowes agreed to progress this.
- Cllr Bennion reported on the advert for a Councillor for Shavington and it was agreed that Hough and Chorlton should use similar wording.
- Cllr Johnston reported that residents have approached her regarding Newcastle Road becoming a 30mph. It was agreed that this could be added to the list to discuss with Cheshire East Highways.

**17.36 DATE OF NEXT MEETING:**

**The next meeting will be the Meeting on the 21<sup>st</sup> July 2017, 7:30 pm, at Hough Village Hall.**

**Chairman: A. Broome**

**Date:**