

**HOUGH AND CHORLTON PARISH COUNCIL**

**ANNUAL GENERAL MEETING**

**HELD 7:30pm, 12<sup>th</sup> MAY 2017, HOUGH VILLAGE HALL**

**PRESENT** Councillors: A Broome (Chairman), G Bennion (Vice-chairman), M Johnston, R Dodd, A Copnall

**17.1 NOMINATION AND ELECTION OF A CHAIRMAN FOR THE COMING YEAR.**

Cllr Broome was nominated by Cllr Bennion and seconded by Cllr Dodd. There being no further nominations, Cllr Broome was elected as chair for the coming year.

**17.2 NOMINATION AND ELECTION OF A VICE-CHAIRMAN FOR THE COMING YEAR**

Cllr Bennion was nominated by Cllr Dodd and seconded by Cllr Broome. There being no further nominations, Cllr Bennion was elected as vice-chair for the coming year.

**17.3 APOLOGIES FOR ABSENCE**

Apologies have been received from Cllr Vale, Cllr Hewitt and Cllr McFarlane.

**17.4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**17.5 MINUTES OF MEETING HELD ON 13<sup>th</sup> APRIL 2017**

The motion to accept the minutes of 13<sup>th</sup> April 2017 as a correct record was agreed by all present.

**17.6 RESIGNATION OF CLLR CHRIS PYWELL**

The chair informed the Council that she has received a letter of resignation from Cllr Chris Pywell. A card was circulated to Councillors for signing. It was agreed that a gift of a wine voucher be purchased of value £50.

The Clerk was asked to inform Cheshire East.

**17.7 ROLES AND RESPONSIBILITIES**

**Planning Working group:**

It was agreed that a Planning Working Group be formed consisting of Cllr Broome, Cllr Bennion with others to be agreed at the next meeting in June.

**Environment Working Group:**

It was agreed that the Environmental Working Group consist of Cllr Dodd, Cllr Bennion with others to be agreed at the next meeting in June.

The following further representatives were nominated:

**Wybunbury United Charities:**

Chorlton - Cllr Johnston  
Cllr Broome

Hough -- Cllr Copnall  
Cllr Hewitt

**Hough Village Hall Management Representative:**

Anne Broome

**Homewatch/Police Liaison:**

Cllr Johnston

**CHALC:**

Cllr Broome and one other.

**Council Governance and Finance Quarterly Audit:**

Cllr Dodd

**17.8 POLICE MATTERS**

**17.8.1 SID DATA AND SPEEDING**

The clerk reported that she has downloaded the software but has not yet been able to connect to the SID. It is hoped to resolve the problem in the coming week.

**17.8.2 REPORT FROM THE CLUSTER MEETING OF 24<sup>TH</sup> APRIL, 2017**

Cllr Broome updated the Council on behalf of Cllr Vale: There has been one minor disturbance in Hough during the period and Cllr Vale has reported that the speed roundels have been distributed. The date of the next meeting is to be confirmed.

**17.8.3 ANY OTHER ISSUES**

Cllr Broome thanked those who had delivered the speed roundels.

Cllr Clowes reported that there has been a spate of thefts.

Cllr Johnston asked about the reorder of 40mph roundels and the clerk reported that she was awaiting delivery.

**17.9 HIGHWAY MATTERS**

**17.9.1 WAYBUTT LANE FLOODING PROBLEMS – AN UPDATE**

Cllr Clowes updated the Council regarding the problems of flooding on Waybutt Lane.

**17.9.2 ANY OTHER ISSUES**

- It was reported that a sign has fallen down close to Corner Farm. The clerk was asked to contact Highways.
- The appalling state of Pitt Lane was raised and it was reported that white marks have been put around the bad patches. It was noted that there are also holes in Buck Lane coming off Newcastle Road.
- Parking on the grass verges around Kings Meadow was raised and it was agreed this will be monitored. It was noted that a letter could be written to inform residents that there are services under the verges.
- It was reported that the dragons' teeth on Bucks Lane and some of the white lines along the corners of Cobbs Lane have worn away.

**17.10 ENVIRONMENTAL MATTERS**

**17.10.1 MOBILE PROVISION FOR THE LENGSTHMAN**

Deferred

**17.10.2 FLY-TIPPING OFF CHORLTON LANE**

Cllr Bennion reported that this has been removed.

**17.10.3 TREE PRESERVATION ORDER – CHESTNUT TREE ON THE TRIANGLE**

It was confirmed that the Chestnut Tree on the triangle is not protected. The present application at Casey Lane should not affect this tree, but it was resolved that a TPO for this tree should be pursued.

#### **17.10.4 OFFER OF A TALK BY G NEWSOME, CHESHIRE EAST ARBOROCULTURALIST**

The Clerk informed that Mr Gary Newsome, arboriculturalist, of Cheshire East has agreed to give a talk to the Council on 21<sup>st</sup> July for half an hour prior to the meeting.

#### **17.10.5 ANY OTHER ISSUES**

- A resident of Waverton Close is complaining about one of the trees on the Green with a TPO overhanging her garden.
- Cllr Bennion reported that he needs to purchase an anchor for the picnic bench on the Common.

#### **17.11 PROVISION OF DEFIBRILLATORS TO HOUGH AND CHORLTON**

The Council was updated by Cllr Broome: Weston Parish Council have paid for half of the defibrillator purchased for Wychwood Park. A training session is to run at the Wychwood Hotel on the 20<sup>th</sup> May at 11:00am. Cllr Copnall agreed to attend with Cllr Broome. The clerk agreed to provide a sign to the hotel to point the way when attendees arrive.

#### **17.12 LOCAL PLAN CONSULTATION**

There is a Minerals and Waste Development Plan consultation running until June 5<sup>th</sup>.

It was agreed that Cllr Broome and the Clerk prepare a draft response.

#### **17.13 UPDATE ON THE NEIGHBOURHOOD PLAN**

##### **17.13.1 PARISH COUNCIL REPRESENTATION ON THE STEERING GROUP FOLLOWING THE RESIGNATION OF CLLR PYWELL.**

The Parish Council only have one representative following the resignation of Cllr Pywell. It was agreed that this item be deferred until the June meeting.

##### **17.13.2 GENERAL UPDATE AND CIRCULATION /DISTRIBUTION OF QUESTIONNAIRE**

Cllr Clowes updated the Council:

A questionnaire has been prepared and will require delivery. Volunteers will be required.

There will be several consultation events across the ward including a coffee morning at Hough Village Hall on the 24<sup>th</sup> June and at Wybunbury Fig Wakes. Schools are also being involved.

The response rate of the housing survey was noted (35.3%).

#### **17.14 NEWSLETTER UPDATE**

Everyone very pleased with quality and presentation of the newsletter. These were delivered to all houses in the Parish along with a letter regarding the Casey Lane application.

#### **17.15 VILLAGE HALL UPDATE**

##### **17.15.1 TO CONSIDER A REQUEST BY THE VILLAGE HALL COMMITTEE TO PROVIDE A DONATION AND TO AGREE THE AMOUNT UP TO £750.00**

It was resolved by all present that the Parish Council donate £750 to the Village Hall towards the recent upgrade work.

##### **17.15.2 VILLAGE HALL IMPROVEMENTS – AN UPDATE**

Cllr Bennion reported that the only further work needed is to repair where there was a water leak. A car boot sale has been organised on the 15<sup>th</sup> July to try and raise money.

### 17.15.3 GENERAL UPDATE

Cllr Broome reported that there will be a Bingo evening on June 14<sup>th</sup> and that the Autumn Fayre is arranged for Saturday, October 15<sup>th</sup>.

### 17.16 PLANNING MATTERS

#### 17.16.1 REQUEST FOR A MEETING WITH STEVEN GRIMSTER, ASSOCIATE PLANNER.

The clerk reported that Mr Grimster had been in contact to ask for a round table discussion since they had not progressed any definite plans. After consultation with Cllr Broome, the clerk had written to decline the meeting as it was considered inappropriate.

#### 17.16.2 PLANNING APPLICATIONS RECEIVED SINCE THE 13<sup>TH</sup> APRIL 2017

17/2424N	8, Kingsdown Close, Weston, CW2 5FX	Extension to garage. It was resolved that the Parish Council have no objection to this application.
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#### 17.16.3 UPDATE ON PLANNING APPLICATIONS

16/3829W	Casey Lane Stables, Casey Lane, Basford, CW2 5NH	Improvement of land via removal of previously deposited ash/clinker, and restoration to agricultural and equestrian after use via importation and placement of inert and soil-forming material (including ancillary works) Comments deadline 17/5/17  The draft response prepared by Cllr Broome and the Clerk was approved.
17/1790N	5, Hampstead Drive, Weston, CW2 5GT	Proposed White pvcu conservatory to rear elevation of property Decision - Pending
17/1732N	17, Hampstead Drive, Weston, CW2 5GT	Installation of wood burning stove in converted garage and installation of wood burning stove in conservatory. Decision - Pending
17/1688N	7, Henley Road Weston CW2 5GD	Prior approval of single storey rear extension extending 0.5m beyond the rear wall, maximum height of 3.7m and eaves height of 2.5m. Decision – approval not required
17/1897N	20, Springwater Drive Weston CW2 5FW	Change from Timber gates to wrought iron gates, provision of new garden shed, alterations to windows and doors and externally mounted post box. (Comments deadline 2 <sup>nd</sup> May) Decision - Pending

### 17.17 ANNUAL REVIEW OF RISK ASSESSMENT DOCUMENT

The reviewed risk assessment was approved by all present.

## 17.18 FINANCIAL MATTERS

### 17.18.1 TO CONSIDER THE INTRODUCTION OF A CHAIRMAN'S ALLOWANCE TO HOUGH AND CHORLTON PARISH COUNCIL

It was agreed that Cllr Broome keep a log of expenses until July such that an appropriate amount can be proposed. It was agreed that any agreed amount would be payable from the beginning of the Council year.

### 17.18.2 THE FOLLOWING PAYMENTS WERE APPROVED

Smart Wheelie Bin Stickers	£42.80 *
The Printing Shed	£1041.60 **
Clerk's Salary April	£433.33
Clerk's mobile phone contract contribution April	£10.00
Clerk travel expenses + purchases– March 10 <sup>th</sup> to April 12 <sup>th</sup>	£24.01
Mr J Rance – grass cutting May	£460.00
Mr W Newton – Lengthsman May	£137.50
Webster's (Landscaping) May	£380.00
Blueprint (newsletter printing)	£100.00
Printing of letter re Casey Lane – Ink cartridges (Cllr Dodd)	£161.13
Village Hall	£750.00
C Jardine – newsletter production	£25.00
<b>TOTAL</b>	<b>£3,565.37</b>

\*- Payment already approved and made between meeting to order shortfall of 40mph in original order.

\*\* - Payment on behalf of the Wybunbury Ward Neighbourhood Plan Steering Group for Printing the Housing Survey.

### 17.18.3 CURRENT BALANCES AS OF 30<sup>th</sup> APRIL 2017

Balance in current account as of 30/4/2017	£24,270.58
Balance in Savings Account as of 30/4/2017	£2951.14
<b>TOTAL</b>	<b>£27,221.72</b>

## 17.19 CHESHIRE EAST WARD COUNCILLOR AND PARISH COUNCILLORS' REPORTS

None

## 17.20 DATE OF NEXT MEETING:

The next meeting will be the Meeting on the 9<sup>th</sup> June, 2017, 7:30 pm, at Hough Village Hall.

Chairman: A. Broome

Date: