



**Hough & Chorlton  
Parish Council**

**05 MARCH 2018, HOUGH VILLAGE HALL**

**PRESENT:** Cllr Anne Broome (Chairman), Cllr Graham Bennion (Vice-Chairman), Cllr Amanda Copnall, Cllr Richard Dodd, Cllr Helen Hamlin, Cllr Virginia McFarlane, Cllr Grenville Vale and Cllr Andrew Welch

**IN ATTENDANCE:** Borough Cllr Clowes

**17.100 APOLOGIES FOR ABSENCE**

Cllr Debbie Hewitt

**17.101 MINUTES OF MEETING HELD ON 12 FEBRUARY 2018**

**17.101.1 RESOLVED** – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

**17.101.2** With regards to minute 17.88.1, the streetlight on Buck Lane would be replaced with an LED once Scottish Power had installed the new pole bracket.

**17.102 POLICE MATTERS**

**17.102.1 PCSOs**

PCSOs Nick Jarvis and Sarah Marson attended the meeting to provide an update on policing issues affecting Hough and Chorlton. Councillors discussed the Speed Indicator Device report which identified approximately one-third of vehicles travelling through the village exceeded the speed limit. The police had used a TruCam on Cobbs Lane and would be prosecuting one driver who had been travelling at 40mph.

The PCSOs outlined the crimes committed in the past month which were largely of a minor nature. One Councillor reported on a recent incident of threatening behaviour against himself which he suspected related to a Parish Council matter and although he did not wish to pursue this further at the present time, this may change if it re-occurred.

**17.102.2 Use of the Village Hall for Policing Purposes**

Councillors discussed a request for the regular use of village halls in the area as police bases. It would be difficult for Hough Village Hall to be used as the police required a separate room. Whilst the principle was supported, as the Village Hall did not have a separate room, it could only be used when the Hall was not in use. It was agreed that the police be advised of this, which would inhibit regular use, but if they had any specific dates in mind then these would be considered.

**17.103 HIGHWAYS MATTERS**

**17.103.1 Hough Footpath No.8**

Borough Cllr Clowes advised that both the Public Rights of Way Officer and Enforcement Officer had visited the site and agreed that it required further monitoring to ensure that further breaches did not occur.

**17.104 ENVIRONMENT MATTERS**

**17.104.1 Noticeboard**

The Clerk advised that payment had been made and a six-week build and delivery time had been identified. One quote for moving and fixing the noticeboards had been received and the Clerk would seek others to ensure value for money.

#### **17.104.2 Lengthsman**

Cllr Bennion advised that Streetscape had worked in the area over two days to ensure that all of the duties were completed. He considered that the standard of work was of a good standard therefore they would be used again as part of this pilot. It was likely that the next request would be made towards the end of March.

#### **17.104.3 Best Kept Village Competition**

The application form would be completed prior to the deadline of 09 March 2018.

#### **17.104.4 The Common**

Cllr Bennion advised that the urgent works agreed at the last meeting had been completed, although the works had been greater than initially specified; caused largely by the time that had elapsed since the initial discussions. The Clerk confirmed that the quotation was for £720, whereas the invoice totalled £900.

An email had been received from a local resident expressing concern at these trees being felled. Cllr Bennion confirmed that they did indeed require felling and this had been confirmed during the site visit. The Clerk was asked to respond to the email accordingly.

#### **17.105 NEIGHBOURHOOD PLAN**

Borough Cllr Clowes provided an update on progress of the Wynbunbury Ward Neighbourhood Plan. Recent developments had been made regarding the Wildlife habitat sites, businesses within the ward and public rights of way. It was noted that any remaining grant monies not spent by 31 March 2018 would require returning to Locality and a further grant application being made in the new financial year. This would equate to £3,000 and the Clerk agreed to liaise with Locality regarding this requirement.

#### **17.106 HS2**

The Clerk advised that the HS2 representatives had cancelled the forthcoming meeting with Councillors. They advised that as the Council had petitioned under the umbrella of Wybunbury ward of the Borough Council, it was more logical to meet with Borough Cllr Clowes and representatives from the Parish Councils at a single meeting.

#### **17.107 WW1 COMMEMORATIVE PROJECT**

Cllr Vale gave an update on progress regarding arrangements for the WW1 commemorations. The Working Party had identified the date for the Fete would be Sunday, 09 September 2018 commencing at 1030am to be held indoors/outdoors using the Village Hall and Green. A subsequent evening celebration would be held in the Village Hall on Saturday, 03 November 2018 as a Ceilidh.

Councillors discussed the possibility of purchasing one of the 'Tommy's' from the 'There But Not There' campaign and this was referred to the Working Party for consideration.

#### **17.108 VILLAGE HALL**

##### **17.108.1 Working Party**

Cllr Dodd advised that a Joint Group had been established comprising members of the Parish Council and Village Hall Committee to take forward the Village Hall redevelopment project. Progress had already been made towards obtaining an architect and a surveyor and sources of grant funding were being considered.

##### **17.108.2 Events Update**

The Chairman gave details of the following events at the Village Hall –

- There would be a pastel art workshop at the Village Hall on Friday, 23 March from 9.30am to 12.30pm, in aid of the Village Hall; and

- There will be a Spring Fair at the Village Hall on Saturday, 14 April from 10am to 12.30pm, with a variety of craft stalls and refreshments. Volunteers were sought to deliver leaflets.
- The next bingo would be held on 14 March.

## 17.109 PLANNING MATTERS

### 17.109.1 Planning Applications for Consideration

18/0937N	3 Freshwater Drive, Weston	New Utility Room <i>No comments</i>
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### 17.109.2 Update on Planning Applications

18/0162N	Dovehouse Farm, Cobbs Lane, Hough	Proposed new agricultural cattle building <i>Approved with conditions</i>
18/0412N	4, Chidlow Close, Hough	Ground Floor Side Extension <i>No decision to date (target decision date 22 March 2018 – delegated authority)</i>
18/0334W	Hough Mill Quarry, Back Lane, Walgherton	Variation of Condition to extend time to complete restoration works <i>No decision to date (target decision date 23 April 2018 – delegated authority)</i>
17/6335N	Hollies Boarding Kennels, Birch Lane, Hough	Outline application for the demolition of kennels and associated buildings and the erection of 3 no. detached dwellings and ancillary works. <i>No decision to date (target decision date 12 March 2018 – delegated authority)</i>
17/3846N	Basford Old Creamery, Newcastle Road, Chorlton	Variation of condition 4 on application 15/4224N - Demolition of existing buildings and erection of replacement detached single storey industrial unit for B1, B2 and B8 classifications. Erection of acoustic walling to boundaries. <i>No decision to date (noise assessment provided)</i>
17/3850N	Basford Old Creamery, Newcastle Road, Chorlton	Removal of condition 9 on application 16/1987N - New industrial building replacing existing buildings, retaining B1, B2 and B8 classifications. <i>No decision to date (noise assessment provided)</i>
16/3829W	Casey Lane Stables, Casey Lane, Basford	Improvement of land via removal of previously deposited ash/clinker, and restoration to agricultural and equestrian after use via importation and placement of inert and soil-forming material (including ancillary works) <i>Committee Date: 28 March 2018. Councillors discussed attendance at the Committee meeting and Cllrs Dodd and Vale would lead on this.</i>

## 17.110 FINANCIAL MATTERS

### 17.110.1 Finance Report

The Council considered the Finance report submitted by the Responsible Financial Officer. The report provided a bank reconciliation, update on spending against budget and projected end of year forecast. The Council's financial position as at 28 February 2018 totalled £23,082.74, of which £5,703 was for the Neighbourhood Plan budget.

### 17.110.2 Payments

RESOLVED – that the following payments be approved:

Method	No	Payee	Reason	Total	VAT	Net amount
Cheque	41	Congleton Town Council	Lengthsman Duties	£233.06	£38.84	£194.22
Cheque	42	HMRC	PAYE Q4	£407.00		£407.00
Cheque	43	Thompson Planning	NP - Consultant	£204.00	£34.00	£170.00
Cheque	44	SLCC	Clerk's membership	£60.00		£60.00
Cheque	45	T.W.Heler	Works to The Common	£1,080.00	£180.00	£900.00
Cheque	46	Cheshire Wildlife Trust	Neighbourhood Plan	£2,520.00	£420.00	£2,100.00
Cheque	47	Hough Village Hall	Room Hire	£120.00		£120.00
S/O		Jeff Rance	Grass Cutting	£460.00		£460.00
S/O		Mark Robinson	Salary March	£244.32		£244.32
S/O		Mike Webster	Landscaping March	£380.00	£63.33	£316.67

### 17.110.3 RECEIPTS

The following receipts were noted:

04/01/2018	Yorkshire Bank	Interest	£1.48
14/02/2018	Yorkshire Bank	Interest	£0.33
31/01/2018	HMRC	VAT repayment	£1,426.03

## 17.111 CLERK'S REPORT

### 17.111.1 General Data Protection Regulation (GDPR)

The Clerk provided an update on the requirements of the GDPR. The Guidance from the National Association of Local Councils had been published and this gave details of requirements, although further guidance was expected from the Society of Local Council Clerks.

The GDPR extended the requirements of the Data Protection Act and the Council would have to review the personal data that it held, undertake a data audit, check processes were appropriate, obtain consent where necessary and update policies and notices. In addition, the Council would have to appoint a Data Protection Officer, who could not be the Clerk, and one company had already offered to provide this service for £150 per year.

The Clerk advised that once the SLCC guidance had been received then this would be used to take forward compliance with these requirements, including the appointment of the Data Protection Officer. It was likely that the main area for review would be the newsletter as all recipients would require privacy notices and their written consent required.

## 17.112 TRAINING AND CONFERENCE UPDATE

### 17.112.1 Town and Parish Council Conference

The Chairman and Cllr Copnall attended the Conference organised by the Borough Council. The conference raised a number of items including investigations into the

culture at the Borough Council, the current financial challenges including the proposed increase in Council Tax, the rural transport changes and the revised Code of Conduct for Councillors.

**17.112.2 Planning**

Cllrs Copnall and Vale had attended Part 1 of a Planning training session organised by the Cheshire Association of Local Councils. Whilst the session was very interesting, it was noted that parish councils had no powers in the decision-making, other than being a statutory consultee.

**17.113 BOROUGH AND PARISH COUNCILLORS' REPORTS**

- Borough Cllr Clowes updated Councillors on the illegal earthworks off Waybutt Lane and the potential adoption of the roundabout at Weston Hall.
- Cllr Vale reported an issue with a streetlight being lit all day.

**17.114 QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

No members of the public were present.

**17.115 DATE OF NEXT MEETING**

Monday 09 April 2018. Annual Parish Meeting to commence at 7.00pm, with the Parish Council commencing at 7.30pm.

The meeting, which commenced at 7.30pm, closed at 09.30pm