



**Hough & Chorlton
Parish Council**

14 MAY 2018, HOUGH VILLAGE HALL

PRESENT: Cllr Graham Bennion, Cllr Anne Broome, Cllr Amanda Copnall, Cllr Richard Dodd, Cllr Helen Hamlin, Cllr Debbie Hewitt, Cllr Grenville Vale and Cllr Andrew Welch

18.01 ELECTION OF CHAIRMAN

18.01.1 RESOLVED – that Cllr Bennion be elected as Chairman of the Council for the ensuing municipal year.

18.02 ELECTION OF VICE-CHAIRMAN

18.02.1 RESOLVED – that Cllr Dodd be elected as Vice-Chairman of the Council for the ensuing municipal year.

18.03 APOLOGIES FOR ABSENCE

18.03.1 Cllr McFarlane and Borough Cllr Clowes

18.04 DECLARATIONS OF INTEREST

18.04.1 None

18.05 MINUTES OF MEETING HELD ON 09 APRIL 2018

18.05.1 RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

18.06 ROLES AND RESPONSIBILITIES

18.06.1 A review was undertaken of the Councillors' Roles and Responsibilities.
RESOLVED – that the Councillors' Roles and Responsibilities be agreed as shown in the Appendix to these minutes.

18.07 POLICE MATTERS

18.07.1 Speed Indicator Device

Councillors discussed the latest SID report. It was noted that the amount of speeding and average speed in April showed a decline on previous months.

18.07.2 Cluster Meeting

Councillors received feedback on the Cluster Meeting held on 16 April 2018. With regards to vehicles' speeding, the police had been using TruCam across the cluster and there had been a request for Speedwatch volunteers. Police would be increasing the number of patrols as a result of a number of burglaries; the majority of which had been targeting power tools. The next meeting would be held on 30 July.

18.07.3 Rural Crime Meeting

Cllrs Copnall and Welch had attended this meeting which had been convened by Borough Cllr Clowes. The meeting had provided a lot of information on deterring and reporting crime and a selection of this would be placed in the Council's website.

18.08 HIGHWAYS MATTERS

18.08.1 Hough Footpath No.8

This was still a concern for Councillors and would continue to be monitored.

18.08.2 Chorlton Lane Passing Signs and Hedges

Cllr Broome provided details of complaints regarding obscured/damaged passing signs and an overgrown hedge. These had been reported to the Borough Council and further updates would be provided as and when received.

18.08.3 Pothole

Cllr Vale advised that he had reported a pothole at the junction of Newcastle Road and Wybunbury Road.

18.09 ENVIRONMENT MATTERS

18.09.1 Noticeboard

Cllr Bennion advised that the noticeboard had been delivered and would be erected in the next two weeks.

18.09.2 Lengthsman

Cllr Bennion advised that the Streetscape visit for April had been postponed as there was not enough work for them to do on this occasion. Suggestions for works were requested and the next visit was likely to be in June.

18.09.3 The Common

The damaged goalpost had been removed by Heler's and would be repaired and replaced shortly.

18.09.4 Brook, rear of the Homestead

Councillors discussed the problems with the flow of the brook, particularly where it goes underneath the carriageway. It was suggested that Streetscape be asked to undertake clearance of this area as part of their next visit. In addition, adjacent residents be advised of this and invited to get involved in clearing their particular area at the same time.

18.10 NEIGHBOURHOOD PLAN

18.10.1 Cllr Hewitt provided an update on progress with the production of the Wybunbury Combined Parishes Neighbourhood Plan. Each topic area had been drafted and these would be circulated with questionnaires to enable feedback. Cllrs discussed the merits of the Parish Boundary signs.

18.10.2 It was noted that a grant had been received in the sum of £4,330.

18.11 WW1 COMMEMORATIVE PROJECT

18.11.1 Cllr Vale gave an update on progress regarding arrangements for the WW1 commemorations. Councillors were reminded that the Fete would be held on Sunday 9 September 2018 on the Village Green and in the Village Hall. Cllr Vale provided details of the following events that were being considered, together with costings –

Event	Estimate
Band	£200.00
Marquee	£550.00
Tables	£82.50
guitar	£180.00
Fairground attractions	£300.00
Darts	£250.00
Giant Wonky Buzzwire	£75.00
Assault course	£300.00
Total	£1,937.50

18.11.2 The Council had also received an offer to produce a plaque commemorating the Parishioners who did not return from WW1.

RESOLVED – that:-

- i) the funding for the above events be approved; and
- ii) the offer of the commemorative plaque be accepted and the sum of £150 be allocated accordingly.

18.12 HS2

18.12.1 Cllr Broome provided feedback from a meeting with HS2 representatives held on 18 April 2018. One of the major concerns was the route for construction traffic and it was noted that Borough Cllr Clowes had been invited to attend the Select Committee in Westminster to discuss the petition.

18.13 VILLAGE HALL

18.13.1 Cllr Bennion provided feedback from the meeting with a surveyor which discussed the options for the redevelopment of the Village Hall. The next step in the project would be a meeting with the architect.

18.13.2 Events Update

- The next bingo would be held on 16 May 2018.

18.14 PLANNING MATTERS

18.14.1 Planning Applications for Consideration

18/1729N	Bridge Cottage, Chorlton Lane, Chorlton	Proposed erection of a two-storey house extension and single storey garage extension <i>No comments</i>
18/1871N	Land off, Waybutt Lane, Chorlton	Provision of an agricultural track for cattle and feed <i>No comments</i>

18.14.2 Update on Planning Applications

18/1701N	25 Springwater Drive, Weston	To erect a swimspa enclosure in my back garden. The swim spa is 5m long by 2.3m wide. I want to install a wooden prefabricated building around it, 7m by 4m. <i>No decision to date (target decision date 07 June 2018 – delegated authority)</i>
18/1741N	16 Kendal Way, Weston	Proposed single storey side extension and alterations to existing doors and windows <i>No decision to date (target decision date 01 June 2018 – delegated authority)</i>
18/1251N	The Coppice, Birch Lane, Hough	Erection of four-bedroom dwelling house (amendment to approved application 14/3632N) <i>Approved with conditions – 10 May 2018</i>
18/1269N	23 Ashbourne Drive, Weston	Proposed Single Storey Extension to Rear <i>Approved with conditions – 25 April 2018</i>
18/1196N	20 Freshwater Drive, Weston	Proposed single storey front entrance porch, proposed double garage and to re-design the front elevation introducing new materials. <i>Approved with conditions – 25 April 2018</i>

18/0937N	3 Freshwater Drive, Weston	New Utility Room <i>Approved with conditions – 09 April 2018</i>
18/0334W	Hough Mill Quarry, Back Lane, Walgherton	Variation of Condition to extend time to complete restoration works <i>No decision to date (target decision date 31 May 2018 – delegated authority)</i>
17/3846N	Basford Old Creamery, Newcastle Road, Chorlton	Variation of condition 4 on application 15/4224N - Demolition of existing buildings and erection of replacement detached single storey industrial unit for B1, B2 and B8 classifications. Erection of acoustic walling to boundaries. <i>Committee Date – 30 May 2018. Network Rail commented that the application does not impact on the railway infrastructure</i>
17/3850N	Basford Old Creamery, Newcastle Road, Chorlton	Removal of condition 9 on application 16/1987N - New industrial building replacing existing buildings, retaining B1, B2 and B8 classifications. <i>Committee Date – 30 May 2018. Network Rail commented that the application does not impact on the railway infrastructure</i>
16/3829W	Casey Lane Stables, Casey Lane, Basford	Improvement of land via removal of previously deposited ash/clinker, and restoration to agricultural and equestrian after use via importation and placement of inert and soil-forming material (including ancillary works) <i>Committee Date - 27 June 2018</i>

18.15 FINANCIAL MATTERS

18.15.1 Annual Governance Statement

Councillors reviewed the Annual Governance Statement which formed part of the Annual Governance and Accounting Return. With regards to the Statement of Internal Control, Cllr Dodd and the Responsible Financial Officer had reviewed the financial processes and confirmed that these were in order.

RESOLVED – that the Annual Governance Statement be approved and signed by the Chairman and Responsible Financial Officer.

18.15.2 Accounting Statement

The Council reviewed the Accounting Statement for 2017/18. It was noted that income and expenditure was much higher in 2017/18 compared to the previous year, which was mainly the result of the receipt of two grants; the neighbourhood plan and transparency code.

RESOLVED – that the Accounting Statement be approved and signed by the Chairman and Responsible Financial Officer.

18.15.3 Payments

RESOLVED – that the following payments be approved:

Method	No	Payee	Reason	Total	VAT	Net amount
Cheque	53	C Jardine	Newsletter Production	£25.00		£25.00
Cheque	54	A Broome	Stationery	£45.96		£45.96

Cheque	55	Thomson Planning	Neighbourhood Plan	£216.00	£36.00	£180.00
Cheque	56	Pulse Publishing	Newsletter Printing	£156.00	£26.00	£130.00
Cheque	57	SPS	Payroll Admin	£25.50		£25.50
SO		M Webster	Landscaping May	£395.00	£65.83	£329.17
SO		J Rance	Grass Cutting	£480.00		£480.00
SO		M Robinson	Salary May	£244.32		£244.32

18.15.4 Neighbourhood Planning Grant

Councillors reviewed the details of the Neighbourhood Planning Grant.

RESOLVED – that the items of expenditure be approved as set out in the report.

18.16 CLERK'S REPORT

18.16.1 General Data Protection Regulation (GDPR)

The Clerk provided an update on the requirements of the GDPR. The Government had proposed a major amendment to the legislation in that Town and Parish Councils were no longer required to appoint a Data Protection Officer. With regards to the other requirements, the Data Audit was noted and it was expected that all other actions would be completed by the next meeting of the Council.

18.17 DATE OF NEXT MEETING

18.17.1 Monday, 04 June 2018.

The meeting, which commenced at 7.30pm, closed at 09.20pm

Hough and Chorlton Parish Council
Roles and Responsibilities 2018/19

CHAIRMAN
Graham Bennion
VICE CHAIRMAN
Richard Dodd
PLANNING WORK GROUP
Anne Broome
Graham Bennion
Grenville Vale
Debbie Hewitt
ENVIRONMENT WORK GROUP
Graham Bennion
Richard Dodd
Amanda Copnall
WYBUNBURY UNITED CHARITIES - HOUGH
Amanda Copnall
Debbie Hewitt
WYBUNBURY UNITED CHARITIES - CHORLTON
Anne Broome
Margaret Johnson
VHMC REPRESENTATIVE
Graham Bennion
Helen Hamlin
CLUSTER MEETINGS/POLICE LIAISON
Grenville Vale
Helen Hamlin
Andrew Welch
CHALC/ASSOCIATION OF TOWN AND PARISH COUNCILS
Anne Broome
Amanda Copnall
INTERNAL REVIEW/CHECK of COUNCIL GOVERNANCE/ACCOUNTS
Richard Dodd