

HOUGH AND CHORLTON PARISH COUNCIL

COUNCIL MEETING

HELD 7:30pm, 13th OCTOBER 2017, WYCHWOOD HOTEL

PRESENT Councillors: A Broome (Chairman), G Bennion (Vice-chairman), A Copnall, V McFarlane, D Hewitt, R Dodd.
The Clerk – Sue Davies

17.53 APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Vale, and Cheshire East Cllr Clowes.

17.54 DECLARATIONS OF INTEREST

There were no declarations of interest.

17.55 MINUTES OF MEETING HELD ON 8th SEPTEMBER 2017

The motion to accept the minutes of 8th September 2017 as a correct record was agreed by all present.

17.56 VACANCIES ON THE PARISH COUNCIL

Cllr Broome informed the Council that she has received a letter of resignation from Cllr Johnston. It was agreed that the Council purchase a thank you gift of up to £25.

Cllr Broome informed the Council that the Clerk has been offered the role of Clerk to Holmes Chapel Parish Council (subject to references). It was agreed that once the appointment is confirmed that Cllr Broome, Cllr Bennion and the Clerk will draft an advertisement for the role.

Regarding Councillor vacancies, it was suggested that an alternative night to Friday may be more appealing. Cllr Dodd and the Clerk agreed to write an article for the newsletter to help promote the role of Councillor. It was further agreed that it should be advertised that the public are welcome to sit through meetings to help consider their interest in the role.

The location of the meetings was discussed.

Actions:

-Cllr Broome to purchase a thank you gift for Cllr Johnston.

-Cllr Broome, Cllr Bennion and the Clerk prepare a draft job advertisement.

-Cllr Dodd and the Clerk write an article for the newsletter regarding the role of Councils and Councillors.

-Cllr Hewitt to re-advertise the vacancy for a Councillor in the email newsletter.

17.57 TO CONSIDER THE ADDITION OF A COUNCIL MEETING ON MONDAY 11TH DECEMBER TO ALLOW THE BUDGET AND PRECEPT FOR 2018/2019 TO BE SET BY THE COUNCIL.

Resolved: That the Council will meet in December on Monday, 11th December. The Precept and Budget for 2018/2019 will be on the agenda.

17.58 POLICE MATTERS

17.58.1 CLUSTER MEETING ATTENDANCE

Cllr Vale is attending the next Cluster Meeting on the 16th October, 7:30pm, Hough Village Hall.

It was agreed that the decision to appoint a Councillor to replace Cllr Johnston as the second Cluster Meeting representative be postponed until the appointment of new Councillors.

17.58.2 SID DATA AND SPEEDING

The clerk had previously circulated the second month's SID data in the new position facing northwards and catching the traffic after passing through Hough. The data has also been sent to the PCSO. The clerk has contacted TWM who have confirmed that periodic calibration is not required.

17.58.3 ANY OTHER ISSUES

Various issues were raised:

- Cllr Bennion reported deliberate damage to two cars.
- A resident has reported youths on the common suspected of drug use.
- The Clerk was requested to contact the PCSO regarding speed checks.

Action – The Clerk to contact the PCSO with these issues and requests.

17.59 HIGHWAY MATTERS

17.59.1 HIGHWAYS MEETING – REARRANGEMENT OF DATE AND FINALISATION OF AGENDA

The Clerk updated that Council that the meeting is being rearranged. A list of dates that Hough Village Hall is free has been provided to Cheshire East for consideration. Topics to discuss are speeding, the cutting of trees on Newcastle Road and the state of pavements.

Action: The Clerk to liaise with Cheshire East to finalise the arrangements.

17.59.2 STATE OF THE PAVEMENTS ON THE HOUSING ESTATES IN HOUGH

Cllr Copnall has provided several photographs to the Clerk to show the poor state of the roads and pavements in some housing areas.

Action – The clerk to compile a report for comment and forwarding to Cheshire East.

17.59.3 ROAD SIGNS NEEDING REPAIR DUE TO HGV INCIDENT

Two further signs have been found to have incurred damage and the Clerk has taken photographs to forward to Cheshire East.

Action: The Clerk to progress with Cheshire East Council.

17.59.4 ANY OTHER ISSUES

A Bus stop post needs removing from just past Bank Farm as it is no longer used.

Recent grass cutting has left a mess. It was agreed to confirm which contractors are responsible and to discuss with Cheshire East Councillors.

Action: The Clerk to progress these issues with Cheshire East.

17.60 ENVIRONMENTAL MATTERS

17.60.1 VACANCY FOR A LENGTHSMAN

It was agreed that in the short term, the use of Streetscape/Congleton Town Council, would be beneficial. The Clerk presented a quote where for £119 per day (+VAT), a man could spend 8 hours working through a list of provided jobs. ANSA are also to provide an estimate for providing this service.

Consideration was given to potentially employing someone local again, and this will be pursued further at a future meeting. Cllr Hewitt agreed to place a thank you to Mr Newton in her newsletter.

Action: The Clerk to pursue an estimate from ANSA. Cllr Bennion and the Clerk to list the required work.

17.60.2 TO RECEIVE THE CONSULTATION ON DOG FOULING

The clerk informed the council of the consultation on dog fouling received from Cheshire East. The Public were informed of the consultation on the website, noticeboards and email list. Councillors had responded individually had they wished. The number of bins within the Parish was discussed.

17.60.3 NEW NOTICEBOARD FOR THE WHITE HART

The Clerk was asked to get quotes for a galvanised aluminium noticeboard. It was agreed that the preferred colour was black with gold trim.

Action: The Clerk to progress.

17.60.4 REQUEST BY THE VILLAGE HALL COMMITTEE THAT THE PARISH COUNCIL PAY A CONTRIBUTION TO THE VILLAGE HALL WATER BILL.

Cllr Bennion presented the bills from the Village Hall which demonstrated that since Websters have been using the water, the water cost has increased by between £150 to £200 a year.

Resolved to pay £200 towards the water bill from reserves as an annual payment whilst the Parish Council us the Village Hall's water.

Action: The Clerk to progress payment of £200 annually

17.60.5 UPDATE OF WORKS ON THE COMMON

Cllr Bennion and the Clerk are still progressing this.

17.60.6 HEDGEROW ON NEWCASTLE ROAD ALONG FROM BANK FARM

The Clerk updated that a response has not been received from Cheshire East. It was highlighted that the trees have a lot of epicormic growth which is affecting visibility.

Action: The Clerk to continue to pursue.

17.60.7 HEDGE RELATING TO 1, TILSTONE CLOSE

After discussion it was agreed that the Parish Council should arrange and pay for this hedge to be trimmed back substantially.

Resolved- To arrange for the hedge to be cut.

Action: Cllr Bennion and the Clerk to progress.

17.60.8 RECEIPT OF DAFFODILS

Cllr Bennion confirmed that the daffodils have been received and passed to the groundsman on Wychwood Park by Cllr Broome.

17.60.9 ANY OTHER ISSUES

There were no other issues.

17.61 LOCAL PLAN UPDATE

17.61.1 COMMUNITY INFRASTRUCTURE LEVY CONSULTATION

Resolved: The Council agreed that Hough and Chorlton Parish Council have no comments to make on this consultation.

17.61.2 CALL FOR SITES INFORMATION

The clerk updated the Council on the Call for Sites information.

17.62 NEIGHBOURHOOD PLAN UPDATE

17.62.1 HISTORIC ASSETS REPORT

The Council acknowledged receipt of the Historic Assets Report

17.62.2 PUBLIC RIGHTS OF WAY

The Council acknowledged receipt of a document relating to Public Rights of Way from the Neighbourhood Plan Group.

17.62.3 FINANCIAL ASPECTS INCLUDING THE GRANT UPDATE

The Clerk updated the Council on the Financial Aspects of the Neighbourhood plan. Hough and Chorlton, as the accountable body, will approve expenditure and payments. The Neighbourhood Plan Group will be expected to operate according to Hough and Chorlton's financial regulations. It was agreed that the system would be periodically monitored by the Council.

Resolved: The Council would perform regular audits specifically related to the the Neighbourhood Plan

17.62.4 WESTON'S NEIGHBOURHOOD PLAN REFERENDUM

There will be a referendum on Weston and Basford's Neighbourhood Plan on Thursday 16th November.

17.63 NEXT EDITION OF THE NEWSLETTER

The articles for the newsletter were agreed.

17.64 VILLAGE HALL UPDATE

17.64.1 EVENTS UPDATE

Autumn Fayre – 14th October
Table Top Sales - 21st October and 18th November
Quiz Friday - 15th December
Carol Concert - Wednesday 20th December (WI choir)
Bingo - 8th November
Xmas party- 13th December

17.65 PLANNING MATTERS

17.65.1 PLANNING APPLICATIONS RECEIVED SINCE THE 8TH SEPTEMBER 2017

17/4712N	1, Westgate Park, Hough CW2 5GY	Certificate of lawful proposed development of orangery to rear of existing house. <i>Comments deadline: 9th October 2017</i>
17/4825N	Dovehouse Farm Cobbs Lane Hough CW2 5JJ	Planning is being applied to cover an open yard area to reduce the amount of water diffused pollution from the existing concrete yard area where cattle are free to exercise and eat from. The covered area would provide the cattle with additional protection from weather elements. <i>Comments deadline: 1st November 2017</i> Resolved: Hough and Chorlton Parish Council have no comment to make.

17.65.2 UPDATE ON PLANNING APPLICATIONS

17/3846N	Basford Old Creamery, Newcastle Road, Chorlton, CW2 5NQ	Variation of condition 4 on application 15/4224N - Demolition of existing buildings and erection of replacement detached single storey industrial unit for B1, B2 and B8 classifications. Erection of acoustic walling to boundaries. <i>Decision Target Date 3rd November 2017</i>
17/3850N	Basford Old Creamery, Newcastle Road, Chorlton, CW2 5NQ	Removal of condition 9 on application 16/1987N - New industrial building replacing existing buildings, retaining B1, B2 and B8 classifications. <i>Decision Target Date 3rd November 2017</i>
17/4510N	5, Ferndown Way, Weston, Crewe, CW2 5GS	Proposed single storey side extension to include glazed walkway to new study & library and replacement of existing second storey rear window with new Juliet balcony. <i>Decision Target date 30th October 2017</i>
16/3829W	Casey Lane Stables, Casey Lane, Basford, CW2 5NH	Improvement of land via removal of previously deposited ash/clinker, and restoration to agricultural and equestrian after use via importation and placement of inert and soil-forming material (including ancillary works). <i>Committee Date – 22nd November 2017</i>

17.66 FINANCIAL MATTERS

17.66.1 UPDATE ON THE PREPAID DEBIT CARD

The Clerk updated the Council. Many cards onto which money can be prepaid are available. The Clerk advised that since money needed to be put on via an online payment, it would be sensible for the online banking system to be set up first and would be better to be completed by the new Clerk.

17.66.2 CONSIDERATION OF THE PURCHASE OF A LAPTOP, SOFTWARE AND PRINTER USING TRANSPARENCY CODE FUNDING TO CONTRIBUTE. AGREEMENT OF UPPER LIMITS.

The Clerk advised the Council of money available from the Transparency Fund towards computer and printer/scanner costs.

Resolved: It was agreed that the Clerk submit an application to the Transparency Fund for a laptop and a printer for the Clerk's use. It was further agreed that a further contribution of £300 from reserves could be used towards the purchase.

Action: The Clerk to progress the application and purchase.

17.66.3 TO AGREE A FURTHER SUM OF £10,000 BE TRANSFERRED FROM THE YORKSHIRE BANK ACCOUNT TO THE NATWEST ACCOUNT.

Resolved – That £10,000 be transferred.

Action – The Clerk to progress.

17.66.4 TO AUTHORISE EXPENDITURE REQUIRED FOR THE NEIGHBOURHOOD PLAN

Deferred

17.66.5 TO APPROVE PAYMENTS MADE BY THE COUNCIL

Resolved: To approve the following payments were approved:

Clerk's Salary September	£433.33	S/O
Clerk's mobile phone costs contribution September	£10.00	S/O
Mr J Rance – grass cutting October	£460.00	cheque
Mr M Webster – Landscaping September	£380.00	S/O
Came and Company Insurance	£280.00	cheque
Surefire website hosting	£180.00	cheque
Daffodils (reimbursed to Cllr Bennion)	£61.44	cheque
Mr W Newton – leaving gift (reimbursed to Cllr Broome)	£27.00	cheque
TOTAL	£1,841.77.	

17.66.6 CURRENT BALANCES AS OF 30th SEPTEMBER 2017

Balance in NATWEST 30 th September 2017	£9488.87
Balance in Yorkshire current account as of 30 th September 2017	£16,740.16
Balance in Yorkshire Savings Account as of 30 th September 2017	£2,952.61
TOTAL	£29,181.64

17.67 CLERK AND PARISH COUNCILLORS' REPORTS

- The Bend Sign on Newcastle Road is back up.
- Village hall – Cllr McFarlane asked about funding. Cllr Bennion suggested the working party meeting up. The Hall is managing and although can keep going, there is no money to do upgrades. The possibility of the Parish Council taking it on was raised.

Action – clerk to do research the working party arrange to meet.

DATE OF NEXT MEETING:

The next meeting will the Meeting on the 10th November 2017, 7:30 pm, at Hough Village Hall.

Chairman: A. Broome

Date: