

HOUGH AND CHORLTON PARISH COUNCIL

COUNCIL MEETING

HELD 7:30pm, 8th SEPTEMBER 2017, HOUGH VILLAGE HALL

PRESENT Councillors: A Broome (Chairman), G Bennion (Vice-chairman), A Copnall, Cllr Vale, Cllr McFarlane, Cllr Hewitt and Cheshire East Cllr Clowes
The clerk – Sue Davies
Two members of the public.

17.53 APOLOGIES FOR ABSENCE

Apologies have been received from M Johnston and R Dodd.

17.54 DECLARATIONS OF INTEREST

There were no declarations of interest.

17.55 MINUTES OF MEETING HELD ON 21st JULY 2017

The motion to accept the minutes of 21st July 2017 as a correct record was agreed by all present.

17.56 VACANCY FOR A NEW COUNCILLOR

It was agreed that a new deadline date for applications be set as 1st October 2017, and be advertised in the email newsletter, notice boards and website with the deadline date stated.

17.57 POLICE MATTERS

17.57.1 FEEDBACK FROM THE PCSO SURGERY HELD 7TH SEPTEMBER 2017, HOUGH VILLAGE HALL

The PCSO surgery held on the 7th September 2017 in Hough Village Hall had a small attendance with bike marking on offer.

Action: The Clerk to thank PCSO Nick Jarvis.

17.57.2 SID DATA AND SPEEDING

The clerk had previously circulated the first month's SID data in the new position facing southwards and catching the traffic after passing through Hough which resulting in a lower average speed than the previous position facing northwards. The Clerk asked if the SID had ever been calibrated. It was agreed that in future, the SID reports should also be sent to the PCSO.

Action: The Clerk to enquire about any necessary calibration.

17.57.3 ANY OTHER ISSUES

Cllr Clowes raised that the HGV incident at the triangle on Pit Lane was being shared with the police. Any information should be passed on. Janet has licenced numbers etc. Cllr Copnall suggested a thank you to the residents who had helped to clear the damage.

Action: The Clerk to write a thankyou letter.

17.58 HIGHWAY MATTERS

17.58.1 'BEND' SIGN DOWN NEAR CORNER FARM AND SIGNS OBSCURED BY OVERGROWN HEDGE

The Clerk updated that Council that the work has been provisionally scheduled for the following week.

Action: The Clerk to continue to pursue this.

17.58.2 STATE OF THE PAVEMENTS ON THE HOUSING ESTATES IN HOUGH

Cllr Copnall has provided several photographs to the Clerk to show the poor state of the roads and pavements in some housing areas.

Action – The clerk to compile a report for comment and forwarding to Cheshire East.

17.58.3 ANY OTHER ISSUES

It was noted that repairs to Pit Lane have been completed satisfactorily.

Action: The clerk to write a thank you letter on behalf of the Council.

17.59 ENVIRONMENTAL MATTERS

17.59.1 REQUEST BY THE VILLAGE HALL COMMITTEE THAT THE PARISH COUNCIL PAY A CONTRIBUTION TO THE VILLAGE HALL WATER BILL.

It was agreed that before a contribution is agreed, the difference in the water bill should be compared between prior and after the Parish Council's contractor using the water.

Action: Cllr Bennion to obtain the information.

17.59.2 REMOVAL OF BARK TO CERTAIN TREES ON THE GREEN

Cllr Vale has reported to the Council that bark has been deliberately removed in rings from some trees on The Green. Cllr Clowes Janet is pursuing this with Cheshire East Council. The PCSO has been informed.

Action: Cllr Hewitt to add to email newsletter to inform residents of the damage.

17.59.3 UPDATE ON THE WORKS ON THE COMMON

It was agreed that the work be broken down onto works orders and that further estimates be obtained where applicable.

Action: Cllr Bennion and the Clerk to progress.

17.59.4 TRIMMING OF TPO WORKS ON THE GREEN

Cllr Clowes reported that Cheshire East has been out to look at the trees but, since they have TPOs on them, permission will be required for them to be cut. It is hoped that since some of the affected residents are elderly, that Cheshire East will assist with the cutting back required.

17.59.5 HEDGEROW ON NEWCASTLE ROAD ALONG FROM BANK FARM

The Clerk updated that a response has not been received from Cheshire East. It was highlighted that the trees have a lot of epicormic growth which is affecting visibility.

Action: The Clerk to continue to pursue.

17.59.6 HEDGE RELATING TO 1, TILSTONE CLOSE

Standing orders were suspended to allow Mr White to address the Council.

After discussion with Mr and Mrs White it was agreed that Cllr Clowes will be pursue this.

Action: Cllr Clowes to visit the site and be in contact with Mr and Mrs White.

Standing orders were resumed.

17.59.7 ANY OTHER ISSUES

It was agreed that daffodils be purchased for Wychwood Park up to a maximum value of £50.00.

Action: Cllr Bennion to pursue this order.

It was reported that a resident of Elwood has complained that Muir are not cutting hedges and trees which are subsequently causing a problem

Action: Cllr Bennion to pursue.

17.60 LOCAL PLAN UPDATE AND THE FLOOD RISK MANAGEMENT CONSULTATION

Cllr Clowes updated the Council: Within Hough and Chorlton, it appears that no increase in housing will be needed. The housing needs survey did indicate that many people wish to be able to downsize. It is possible a brownfield site may be able to be put forward.

The Council received details of the Flood Risk Management Strategy consultation.

Resolved: The Council agreed that Hough and Chorlton Parish Council have no comments to make on this consultation.

17.61 NEIGHBOURHOOD PLAN UPDATE

Cllr Clowes reported that a submission for a £9000 grant has been forwarded to Locality. The Clerk raised some issues regarding the accountability of the Parish Council as the Qualifying body and compliance with the Governance rules for Parish Councils.

Action: Cllr Clowes and the Clerk to investigate the correct procedures to ensure compliance.

17.62 HS2 ISSUES

17.62.1 MEETING WITH HS2 REPRESENTATIVES, 15TH SEPTEMBER 2017, 6:30PM

Cllr Clowes has arranged the meeting to allow Parish Councils the opportunity to talk to HS2 representatives prior to finalising their responses. It was agreed that Cllrs Broome, Copnall and Vale attend on behalf of the parish Council.

17.62.2 RESPONSE TO THE CURRENT CONSULTATIONS

It was agreed that the Clerk draft a response with Cllr Anne Broome based on comments raised by the Council.

Action: The Clerk and Cllr Anne Broome

17.63 CHALC

17.63.1 REPORT FROM CHESHIRE EAST AREA PLANNING UPDATE HELD

This meeting had been attended by the Clerk, Cllr Vale and Cllr Johnston. The Council acknowledged receipt of the previously circulated report from the meeting which had been found to be very informative by the attendees.

17.63.2 ANNUAL GENERAL MEETING, THURSDAY 19TH OCTOBER, MIDDLEWICH

Cllr Vale and Cllr Broome agreed to attend on behalf of the Parish Council.

17.64 VILLAGE HALL UPDATE

17.64.1 EVENTS UPDATE

A car boot sale was held on the 16th September with further events to be held on the 21st October and the 18th November. All are from 9:00am till 12:00pm.

A bingo night is to be held on Wednesday 13th September in aid of Nantwich Food Bank. (Elwood Ladies)

A quiz night is to be held on the 6th October at £2 per head, bring your own food.

The Autumn Fair will be on 14th October, 10am to 12:30pm, price £5 per table.

It was agreed that fliers should be distributed for the car boot and table top sale.

17.65 PLANNING MATTERS

17.65.1 PLANNING APPLICATIONS RECEIVED SINCE THE 21ST JULY 2017

17/3846N	Basford Old Creamery, Newcastle Road, Chorlton, CW2 5NQ	Variation of condition 4 on application 15/4224N - Demolition of existing buildings and erection of replacement detached single storey industrial unit for B1, B2 and B8 classifications. Erection of acoustic walling to boundaries. <i>Comment deadline 11th September 2017</i> Resolved: See 17/3850N below
17/3850N	Basford Old Creamery, Newcastle Road, Chorlton, CW2 5NQ	Removal of condition 9 on application 16/1987N - New industrial building replacing existing buildings, retaining B1, B2 and B8 classifications. <i>Comment deadline 11th September 2017</i> Resolved: Hough and Chorlton Parish Council object to applications 17/3846N and 17/3850N and approve the previously circulated draft response subject to the addition of a comment relating to dust production. <i>Action: That the Clerk submit the draft response with the addition of a comment relating to dust pollution.</i>
17/4510N	5, Ferndown Way, Weston, Crewe, CW2 5GS	Proposed single storey side extension to include glazed walkway to new study & library and replacement of existing second storey rear window with new Juliet balcony. <i>Comment deadline 4th October 2017</i> Resolved: Hough and Chorlton Parish Council have no objection to this application. <i>Action: The Clerk to submit a response to Cheshire East Planning.</i>

17.65.2 UPDATE ON PLANNING APPLICATIONS

17/3343N	23, Hampstead Drive	Installation of Velux Windows and sun tunnels Comments deadline 2nd August <i>Approved with conditions 4th August 2017</i>
16/3829W	Casey Lane Stables, Casey Lane, Basford, CW2 5NH	Improvement of land via removal of previously deposited ash/clinker, and restoration to agricultural and equestrian after use via importation and placement of inert and soil-forming material (including ancillary works). <i>Committee Date – 27th September 2017</i>

17/1688N	7, Henley Road, Weston, CW2 5GD	Prior Approval of single story rear extension extending 0.5m beyond the rear wall, maximum height of 3.7m and eaves height of 2.5m. <i>Decision – Prior approval not required.</i>
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17.66 FINANCIAL MATTERS

17.66.1 UPDATE ON THE EXTERNAL AUDIT

The clerk reported a query from BDO, the external auditor, requesting a further breakdown of the changes to 'other payments', 'other receipts' and fixed assets between 2015/2016 and 2016/2017.

The End of Audit report has now been received and there are no issues arising.

Resolution: The Parish Council resolved to approve and accept the Annual Return.

17.66.2 CONSIDERATION AND ADOPTION OF THE FINANCIAL REGULATIONS

The previously circulated draft Financial Regulations were considered.

Resolved: To adopt the Financial Regulations with immediate effect.

17.66.3 EXPENSE CLAIM FORM FOR COUNCILLORS

The previously circulated expense form was considered for use by both Clerk and Councillors.

Resolved: To adopt the expense claim form for all future claims.

17.66.4 PROGRESS WITH THE BANK ACCOUNT CHANGE.

The Clerk updated the Council that the bank account is set up and the process in place to add Cllr Copnall and Vale as signatories as agreed at the September meeting. A sum of £10,000 has been transferred from the Yorkshire Bank Account to the new NatWest Account.

17.66.5 CONSIDERATION TO THE CLERK HOLDING A RESTRICTED OR PREPAID DEBIT CARD TO COVER STATIONERY COSTS AND FOR EMERGENCY USE.

The Council considered the option of the Clerk holding a pre-paid debit card for the purchase of stationery and office supplies.

Resolved: To allow the Clerk to set up a pre-paid card – conditions to be agreed at the October meeting.

Action: The Clerk to investigate the options available.

17.66.6 TO APPROVE PAYMENTS MADE BY THE COUNCIL

The following payments were approved:

J Rance Grass cutting August - retrospective	£460.00	Cheque no 1771
W Newton lengthsman August - retrospective	£137.50	Cheque no 1772
Clerk's Salary August - retrospective	£433.33	Cheque no 1773
Clerk's mobile phone contribution August - retrospective	£10.00	Cheque no 1773
M Webster – landscaping August - retrospective	£380.00	Cheque no 1774
Mr J Rance – grass cutting September	£460.00	Cheque no 0002
A Broome – reimbursement for stationery	£68.48	Cheque no 0003
Mr W Newton – Lengthsman September	137.50	Cheque no 0004

Sue Davies – Clerk ink cartridges	£67.80	Cheque no 0005
T.W. Heler – hedge cutting work	£156.00	Cheque no 0006
BDO – External Auditor	£240.00	Cheque no 0007
Webster’s (Landscaping) September	£380.00	S/O 25 th Sept
Sue Davies August salary and mobile phone	£443.33	S/O 25 th Sept
TOTAL	£3,373.94	

17.66.7 RECEIPTS TO THE COUNCIL

2nd Instalment of the Precept – 1st September £11,845.00

17.66.8 CURRENT BALANCES AS OF 30th JUNE 2017

Balance in NatWest 13 st August 2017	£10,000.00
Balance in current account as of 31 st August 2017	£5935.16
Balance in Savings Account as of 31 st August 2017	£2952.61
TOTAL	£18,887.77

17.67 CHESHIRE EAST WARD COUNCILLOR AND PARISH COUNCILLORS’ REPORTS

- The Clerk raised that the Noticeboard opposite the White Hart is unsightly and holds very little. It was agreed that this could be an agenda item for the next meeting.
Action: The Clerk to research options and prices for consideration.
- Cllr Vale informed of a street light on The Green which no longer works and that he has reported it.
- Cllr Copnall informed of a disused bus stop on Newcastle Road. This will be put on the agenda for next time.

It was resolved that the following item be confidential with members of the public excluded:

17.68 UPDATE ON THE LENGTHSMAN

17.69 DATE OF NEXT MEETING:

The next meeting will be the Meeting on the 13th October 2017, 7:30 pm, at Hough Village Hall.

Chairman: A. Broome

Date: